



Academy of Life Underwriting Volunteer Responsibilities and Requirements

RESPONSIBILITIES

The **Examination Group** is responsible for the preparation of proposed examination questions and answers for ALU exams and to provide feedback to the Curriculum Group regarding relevance and accuracy of ALU textbook material.

The **Curriculum Group** is responsible for the maintenance of the ALU textbooks by continuously reviewing the texts and making recommendations for changes, and initiating, editing, and submitting new material and chapters when necessary. This includes working with existing authors and finding new authors to write chapters.

The **Education Group** is responsible for planning, staffing, and administering ALU seminars and webinars, including special educational series, and tutorials.

The **Marketing Group** is responsible for publicizing the activities of the ALU and promoting the advantages of continuing education and the ALU designations. This includes ads in OTR, flyers for webinars and seminars, and creating material for the ALU booth at the AHOU Annual Conference.

The **Forum Group** is responsible for planning, staffing, and administering the annual ALU Underwriting Forum for chief underwriters and managers.

The **Survey Group** polls underwriters on topical areas of interest and supports the ALU by conducting industry wide surveys on behalf of the committee. The results are then shared with the participants and/or the industry in general.

The **Website Group** is responsible for supporting ALU groups and keeping content up to date on the ALU website.

ON THE RISK is the Journal of the Academy of Life Underwriting, which is published quarterly, and supported by ALU by providing contributing and managing editors.

REQUIREMENTS

A prospective appointee must meet the following requirements:

- be a Fellow of the Academy of Life Underwriting
- be the type of individual who is able and willing to recognize that much of the Committee work cannot be done in the office and will sacrifice personal time for this work
- have a personal schedule which would accommodate on-going involvement with Committee responsibilities according to the sub-group's schedule and have a dedication to getting the job done right and on time
- have support from their company to be able dedicate time to the ALU, including attending the annual organization meeting in the Fall of each year
- be willing and able to serve a minimum of three years on the Committee